



RENTAL APPLICATION FORM FOR RESIDENTIAL PREMISES

Address of the premises in respect of which application is made	Gordon Villas Top Floor R6 500	("the Premises")
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DETAILS OF FIRST PERSON APPLYING TO RENT THE PREMISES ("First Applicant")

Full name			
Maiden name (if applicable)			
Identity / passport number		(certified copy to be attached)	
Date of birth			
Nationality			
Marital status			
If married:	<input type="checkbox"/> community of property	<input type="checkbox"/> ANC	<input type="checkbox"/> accrual system
Home telephone			
Work telephone			
Cellular			
Email			
Physical address			
Postal address			
Name of family member you are not residing with and their residential address		Family member you are not residing with contact number	
Are you the owner of the property where you currently stay?	<input type="checkbox"/> yes	<input type="checkbox"/> no	

please provide us with the following information:

Property Address	
Rental paid / bond payment	R
How long have you rented there?	
Name of property practitioner / landlord	
Contact number or landlord or agent	

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BANKING DETAILS:

Bank	
Branch	
Branch code	
Account number	
Type of account	

EMPLOYMENT DETAILS

Self-employed	<input type="checkbox"/> yes	<input type="checkbox"/> no
Occupation		
Current employer		
Employer's address		
Period of employment		
Gross monthly salary (before deductions and tax)		(certified copy of payslip attached)
Nett monthly salary		(certified copy of payslip attached)
Currently monthly expenses		

DETAILS OF THE SECOND PERSON APPLYING TO RENT THE PREMISES ("Second Applicant")

Full name			
Maiden name (if applicable)			
Identity / passport number		(certified copy to be attached)	
Date of birth			
Nationality			
Marital status			
If married:	<input type="checkbox"/> community of property	<input type="checkbox"/> ANC	<input type="checkbox"/> accrual system
Home telephone			
Work telephone			
Cellular			
Email			

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Physical address		
Postal address		
Name of family member you are not residing with and their residential address		Family member you are not residing with contact number

Are you the owner of the property where you currently stay?

yes

no

please provide us with the following information:

Property Address	
Rental paid / bond Payment	R
How long have you rented there?	
Name of property practitioner / landlord	
Contact number	

BANKING DETAILS:

Bank	
Branch	
Branch code	
Account number	
Type of account	

EMPLOYMENT DETAILS

Self-employed	yes	no
Occupation		
Current employer		
Employer's address		
Period of employment		
Gross monthly salary (before deductions and tax)		(certified copy of payslip attached)
Nett monthly salary		(certified copy of payslip attached)
Currently monthly expenses		

GENERAL DETAILS:

Who will be staying at the Premises for the whole period of the lease if an agreement ("**Lease Agreement**") is concluded with the landlord of the Premises ("**Landlord**")?

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Adults: full names and ID numbers				
Children: full names and ID numbers				
Children's ages: 1 (One)	2 (Two)	3 (Three)	4 (Four)	
Names of schools attended by children				
Number of pets owned				type of pets

Number of vehicles at the Premises:

1. Type and colour		registration number	
2. Type and colour		registration number	
3. Type and colour		registration number	

Have you (or both of you) ever had any judgements / defaults granted against you?	yes	no
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If yes, please provide details	
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Are you (or both of you) presently under, or have ever undergone, debt review proceedings?	yes	no
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If yes, please provide details	
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Do you agree to being approached by the Landlord and / or his / her / its authorised property practitioner (" Property Practitioner ") for the purpose of the direct marketing of products and / or services similar to those contemplated in this application form?					
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First Applicant	yes	no	Second Applicant	yes	no
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I / we declare that the information we have given in this application form is true and correct to the best of my / our knowledge and that I / we have not failed to provide any information which, if the Landlord of the Premises had known such information, would not have allowed the application to be successful.

I / we undertakes to inform the Landlord or his / her / its Property Practitioner in writing of any changes to any information provided in this application form.

Upon acceptance of this application by the Landlord and the conclusion of a Lease Agreement, I / we agree to pay the following:

Deposit	R9 750.00
Admin fee	R75.00 (added monthly to rent)
Utility deposit	R0.00
Lease fee	R1800.00

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Pro-rata rent	R
1st (First) month's rent	R6 500.00
Total	R18 125.00

Email address where the below documents must be submitted to **admin@emeraldpropertysolutions.co.za**

First Applicant (salary Earner)		Second Applicant (salary earner)	
Certified RSA identity document / passport		Certified RSA identity document / passport	
Certified proof of current address		Certified proof of current address	
3 (Three) x certified payslips		3 (Three) x certified payslips	
3 (Three) months original or bank stamped bank statements		3 (Three) months original or bank stamped bank statements	
Verified SARS tax number		Verified SARS tax number	
Current Rental statement		Current Rental statement	

First Applicant (self employed)		Second Applicant (Self Employed)	
Certified RSA identity document / passport		Certified RSA identity document / passport	
Certified proof of current address		Certified proof of current address	
6 (Six) months original or bank stamped bank statements - Business		6 (Six) months original or bank stamped bank statements - Business	
6 (Six) months original or bank stamped bank statements - Personal		6 (Six) months original or bank stamped bank statements - Personal	
Verified personal SARS tax number		Verified personal SARS tax number	
CK company documents confirming ownership		CK company documents confirming ownership	
Letter from accountant confirming income		Letter from accountant confirming income	
Current Rental statement		Current Rental statement	

I / We agree and allow the Landlord or Property Practitioner at all times to:

1. contact, request and obtain information from any credit provider (or potential credit provider), bank or registered credit bureau that may be necessary to assess my / our behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness;
2. furnish information concerning the behaviour, profile, payment patterns, indebtedness, whereabouts, and creditworthiness of me / us to any registered credit bureau or to any credit provider (or potential credit provider) seeking a trade reference regarding my / our dealings with the Landlord.
3. Contact my / our place of employment for the purpose of confirming employment, salary, and duration of employment contract.

DATED AT (place) _____ ON _____ 20____

Initial

FULL NAME (First Applicant)

SIGNATURE

DATED AT (place)

ON

20

FULL NAME (Second Applicant)

SIGNATURE

Please ensure that everything is completed on the application, any gaps will result in the application process being delayed.

Applications will only be considered once we have received all documents

Applicants are made aware that there could be several different people applying for the property and the applicant who sends all the documents will be approved first.

A credit check fee of R300 is payable once all documents have been received and before the credit check is done. This is a non refundable fee. Should your application be successful the R300 will be deducted from the R1800 lease fee. Should your application not be successful the fee will not be refunded

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